

STUDENT SUPPORT SERVICES BUILDING COMMITTEE

Regular Meeting

August 25, 2023

10:00 am – 11:30 am

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44 Hatchetts Hill Road, Old Lyme, CT. 06371

Meeting called to order at 10:00 am

In attendance: Kate Ericson, Jack Cross, Craig Esposito, Robert Mitchell, and Bridgette Gordon-Hickey

Guests: Justin Hopkins (Tecton Architects), Greg Pomerleau (O&G), and Gary Cymbala

1.0 Approval of Minutes

1.0 Motion made to approve minutes of May 26, 2023, Building Committee made by Craig Esposito and second by Robert Mitchell

Motion passed unanimously.

2.0 Reports

2.1 Justin Hopkins of (Tecton Architects) provided a brief update on the status of Construction Administration including summary of running punch list items including recent site visit by engineers regarding the rain garden. He is still chasing some outstanding technology questions including cameras and Aiphones. He will coordinate with Lance to sort out the items in the base contract and the FFE requisitions.

2.2 Greg Pomerleau of (O&G Construction) provided a brief report and updates on progress with sitework, roof inspections and miscellaneous punch list items. He is waiting on quotes for the rain garden modifications and grate for the boiler areaway enclosure. The GAF inspector has submitted his report identifying a number of routine remediations that the roofer will need to correct before the warrantees are certified. There was some discussion about the vertical application of asphalt shingles that will not be certified. The roofing contractor is also requesting the design team provide details for the exposed window trim areas in the metal panel sections of the roof. Greg also reported on the status of varied punch list items in the kitchen, staff room and maker space as well as an update on door and hardware ship dates.

3.0 Old Business

Jack provided a brief update on the playground surface repair. He needs to follow-up with the installer to finalize a date for repairs. He also updated the committee on the masonry wall outside the kitchen and the library window trim. Bridgette inquired about the status of the Murphy Bed. The original double bed design won't fit. Justin has identified a twin will be suitable for the space and will forward the details to Bridgette to be ordered.

4.0 New Business

There was a brief discussion about setting a date for the Phase 2 Ribbon Cutting.

5.0 Financial Update

5.1 Invoices/Contracts

Motion made to approve O&G Application #14 (April 30, 2023) for \$94,408.60 made by Kate Ericson and second by Bob Mitchell

Motion passed unanimously.

Motion made to approve O&G Application #15 (May 31, 2023) for \$137,164.66 made by Bob Mitchell and second by Kate Ericson

Motion passed unanimously.

Motion made to approve O&G Application #16 (July 31, 2023) for \$127,963.20 made by Kate Ericson and second by Bob Mitchell

Motion passed unanimously.

Motion made to approve Tecton Invoice #46491-15 (July 31, 2023) for \$6,162.00 made by Bob Mitchell and second by Kate Ericson

Motion passed unanimously.

5.2 Change Orders

Greg and Jack are currently working on finalizing the change order running totals.

5.3 Budget Report

Mike Belden will have a comprehensive report at the next meeting.

6.0 Upcoming Building Meetings

6.1 Next Meeting: The next regular meeting is scheduled for September 22nd.

7.0 Adjournment

Motion made to adjourn meeting and begin the tour made by Bob Mitchell and second by Craig Esposito

Meeting ended at 11:16 am